



WEBSITE SIGNAGE REQUEST FORM

The SMG-managed Greater Columbus Convention Center is pleased to offer you the complimentary service of promoting your event on our website calendar and outdoor marquee. To ensure that your event is listed exactly as you wish, please provide us with the following information:

GCCC WEBSITE CALENDAR, www.columbusconventions.com/calendar

Would you like for your event to be placed on our website? _Yes _No

GCCC OUTDOOR MARQUEE

Would you like for your event to be placed on our scrolling marquee? _Yes _No

EVENT INFORMATION

Event Name: _____

Event Date(s): _____

Is this event open to the public? _Yes _No

Event Website: _____

Facebook Link: _____ Twitter Link: _____

Do you have a logo/flyer attached? _Yes _No

Event Description: _____

REQUESTOR INFORMATION

Name: _____

Email: _____ Phone: _____

DIGITAL CONTENT AND FORM

Please send this form and digital media (logo, flyer, etc.) to your sales manager and lnutter@columbusconventions.com. If any of the information you supply to us on this form should change in the future, please contact your sales manager directly for assistance.