



# MONTHLY PARKER AGREEMENT

## Customer Information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Reason for Parking/Cancellation \_\_\_\_\_

### Vehicle Information

Year \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

Color \_\_\_\_\_

Lic. Plate \_\_\_\_\_

### Select Parking Plan

Access Hours	M F Only* 5am 6pm	Evening Only*	24/7 Access
Goodale Garage	\$100	\$75	\$125
Vine St. Garage	\$125	N/A	\$145
South Garage	\$125	N/A	\$145
Ohio Center Garage	\$125	N/A	\$145
East Lot	\$80	N/A	\$105

### Payment Information (To be completed by customer)

Credit Card Number \_\_\_\_\_

Credit Expiration Date \_\_\_\_\_

Credit Card Type

- AMEX
- Discover
- Mastercard
- Visa

#### Fees

Processing/Administrative Fee \_\_\_\_\_

Charges for Current Month \_\_\_\_\_

Total Charges Due Today \_\_\_\_\_

Access Card Number

Access Card Number \_\_\_\_\_

GCCC Associate

Name \_\_\_\_\_

**\*Access card Holders who utilize the Monday-Friday Daytime or the Evening Only packages must exit before 6:30pm and/or 6:30am respectively. Daytime packages are from 5am until 6pm. Evening package access hours are 4pm-6am. We offer a 30 minute grace period for each group. After that time, the account will be charged a flat \$5.00 overstay fee to their credit card on file. No exceptions.**

All access cards are to be used in sequence. When first using your access card, your In-Out cycle may be started by either entering or exiting the facility. Once the In-Out cycle has been started, that sequence must be followed in order for the access card to work properly.

Always use your access card to enter or exit the facility, even if the gate is up. Failing to use the access card when entrance or exit gate is up, will result in your access card failing to work properly from being out of sequence.

Use of the access card and its privileges are not transferable. Use is limited only to the person designated on this agreement. This applies to all access cards, whether individually or company paid for.

Lessee agrees to pay the specified monthly rate for said parking space(s) on or before the 1st of the month for which the rental is due. Delinquent accounts will be deactivated on the 7th.

If your access card is deactivated for non-payment, entry to the facility is necessitated by ticket, the charges for which shall be the sole responsibility of the user. No adjustments or refunds for incurred daily charges will be made while your card is not active.

**Should you forget or lose your access card; use it out of sequence (which is termed as being in "pass-back"), entrance to the facility is necessitated by ticket, the charges for which shall be the sole responsibility of the user. No adjustments or refunds will be made towards monthly parking for parking costs incurred. Excessive "pass-back" violations will result in the loss of parking privileges.**

**Parker and Operator agree to provide not less than two weeks' notice of cancellation. If notice is received prior to the 15<sup>th</sup> of the then current month, Operator will issue a pro-rated refund of the monthly parking fee. Return of the garage access card at the Parking Office (45 Vine Street Columbus, Ohio 43215) on or before the 15<sup>th</sup> of the current month is required. No exceptions.**

Cancellations, along with the access card, need to be returned to the place of purchase in order to be processed. Failure to do so does not negate financial responsibility for future billings that are incurred as a result.

A non-refundable administrative and activation fee of \$10.00 is required for your access card.

If your access card is lost, stolen or misplaced, a fee of \$20.00 will be assessed for replacement. This fee is not refundable.

There will be no credit allowance given for vacations, sick days, or other reasons. There will be no exceptions made to this policy.

**Lessee parks at their own risk. Owner/Operator does not assume any responsibility for vehicle or contents thereof.**

Speed limits within the facilities are 10 MPH. Excessive speed will result in the loss of parking privileges.

This contract is for a single parking space. Trailers, bicycles, or equipment attached to the rear of your vehicle is not authorized and should utilize our East Lot location. Daily charges will be the responsibility of the driver. No adjustments/refunds for incurred daily charges will be made.

**Due to safety concerns, motorcycles are prohibited in all GCCC parking facilities. Motorcycles may utilize the designated Motorcycle Parking Area located at the Convention Center Way public entrance to the Vine Street Garage. Space is available on a first come basis. There are no additional fees for utilizing this area.**

This is a month to month contract. Additionally, it is cancelable by operator for any reason at any time. Any refunds given for terminated parking by operator shall be at the sole discretion of the operator and evaluated on a case by case basis.

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*Customer Signature*

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*Date*